Sierra

Association, Inc.

P.O. Box 4, Waconia, MN 55387 board@sierraassociation.org

Minutes from bi-monthly meeting held Tuesday, May 11, 2010.

1. Board members and management present: Blane, Shane, Barton, Katie, LeRoy and Court.

2. Agenda considered and approved.
   a. Nominations accepted and positions appointed as follows: President- Blane Kahler, Treasurer- Shane Dore, Secretary- Barton Adams.
   b. Architectural committee established:
      -Barton to head up committee consisting of 2 board members (LeRoy and Barton) and possibly 3 non-board volunteers.
      -Barton to follow up with those who expressed interest.
   c. Annual meeting minutes need to be completed.
      -Blane to draft and submit after Katie's review.
   d. Prior meeting minutes have been posted on website.
   e. Shane to compile updated board member contact info.
   f. Email account status and login info confirmed.
      - Email account: current.
   h. 2009 taxes.
      - Complete; will be filed in next few weeks.
   i. Need to provide most current meeting minutes to Klein bank.
      -Court to print from website and provide.
      - Shane, Barton and Court to sign new cards for new accounts.
      - New bank accounts were opened due to bank errors, all fees covered by bank.
   j. Neighborhood maintenance.
      - Up-light not working; Shane to check.
      - Beniek to repair sprinkler box at park.
      - Mail box plan: keep 6 on hand for emergency, if one box is damaged, replace entire bank.
   k. Review current financial position, outstanding receivables and balance sheet.
      - Funds sufficient for current "to do" items and known expenses.
      - Board insurance policy coming due; Court to solicit bids.
      - Review current delinquent accounts.
   l. Annual picnic.
      - Katie: flyer; Blane: Biffy and bouncer; Shane: food and garbage.
   m. Routine maintenance.
      - Discuss options regarding a licensed and bonded handyman.
   n. Association website.
      - Brainstorming scheduled for July meeting.
   o. Blane and Shane to prune trees at park.
   p. Retention pond erosion.
      - Blane to contact City of Waconia.
   q. Park concerns.
      - Katie to initiate signage discussion amongst board members.

3. Next board meeting: Tuesday, July 13, 2010. Place TBD