Sierra Association, Inc.

P.O. Box 4, Waconia, MN 55387 board@sierraassociation.org

Minutes from bi-monthly meeting held Tuesday, July 13, 2010.

A. Board members and management present: Blane, Shane, Barton, LeRoy and Court
B. Agenda considered and approved
1. Architectural committee confirmed: Barton, LeRoy, Chad V, Curt S and John W.
   -Committee members confirmed
   -4 plans were approved and file with Court.
   -Barton to submit committee member names to Shane for website.
2. Annual meeting minutes need to be completed.
   -Blane to draft and submit to Shane after Katie's review.
3. Update website meeting minutes / calendar dates – Shane will send to JD for posting.
4. Review Go Daddy subscriptions – turned on 'data points' tracking
5. Annual picnic feedback
   -Another success – food, bouncer, garbage – all worked well
   -Suggestion box comments discussed but will not be executed
   -For next year, we should recruit volunteers.
6. Email account current.
7. 2009 taxes – completed and filed.
8. Damaged sprinkler box at park repaired.
9. Court has provided most recent meeting minutes to Klein bank.
10. Shane, Court and Barton have all signed bank account signature cards.
11. Sierra "Black Book" to be compiled.
   - All board members to submit contact info for any relevant providers for quick reference.
12. Balance sheet and income statement considered: overall OK – sufficient for known expenses.
   -Water bill pending – large expense.
   -Delinquent accounts to be pursued more quickly – months after, not years: letters and turn over to collection agency sooner.
   -Idea to buy sport/park equipment for out-lots dropped for budget reasons.
13. To Do Matrix considered – no pending items.
14. Erosion / retention pond problems –
   -LeRoy did quick fix, but larger scale work is needed to bring back to original condition.
   -Court, Leroy and Blane to follow up with respective contacts for complete fix.
15. General –
   - Website re-vamp considered – add forum / bulletin board for current events/concerns.
   - Possible goals for website: detailed calendar, events, resident suggestions/concerns/questions, outline appropriate uses for out-lots, resident directory and others.
   - Separate "website" meeting considered, but not scheduled yet.
   - Shane to check with Go Daddy and Barton to check free "Open Source" products.
   - Sierra Park Sign considered – not wood, poly / metal materials. Court to send photo of beach lot sign, Shane and LeRoy to get quotes from providers, basic wording & scope discussed: i.e. "Sierra Park w/ logo, Closes at sunset, residents only, pick up after pets".
16. Next board meeting: Tuesday, September 14, 2010 at 8PM. Place TBD