Sierra Association, Inc.
P.O. Box 4, Waconia, MN 55387 board@sierraassociation.org

Board meeting minutes from meeting held Tuesday July 27, 2009

1. **Board members present: Blane Kahler, Shane Dore, Barton Adams, Chris Scribner, Katie Maurer**
   Absent: Court McFarlane

2. **Agenda considered and approved**

a. Discuss 1936Sierra Parkway: Fence & play structure
-Management Company and Blane talked w/tenants about bringing the fence into compliance with Sierra Association Declarations. Appearance of play structure was also discussed.
-Property was to be in compliance; to date, the fence remains out of compliance and the play structure remains unstained/unpainted.

b. Discuss 1957 Sierra Parkway: Vehicle parking violation
- Blane to talk with Court.

c. Update on foreclosure at 1829 Moccasin
- Property is in foreclosure and empty.
-The lawn will be maintained by Chris.

d. Email account: Shane has scanned email account with no urgent issues pending.
-Shane to send email account link & updated contact list.

e. Maintenance contracts:
- Need input from Court.
- Leroy to provide bid.
- Winter contract(s) tabled until next meeting.
- Rough cut mow is complete.
- Maintenance contracts discount, pay annually: Need info from Court.

g. 2008 taxes: Extended
-Blane to follow up with Court to confirm if taxes were filed.

h. Need to update banking info with addition of Barton and removal of Blane
- Shane to complete.

j. Discuss dead trees at park: Shane to verify new trees were planted.

k. Lighthouse lights: Blane to ask Court on status of interior "Up" lights.

l. Discuss lighthouse project: Greg B. to fix weathervane as well as paint lighthouse. Work expected to commence immediately.

m. Mailbox replacement: Project completed. All flags fixed/replaced.
- **a. Inventory as of 7/31/09: 3 metal mailboxes and 9 flag kits.**
- **b. Annual letter will have an update on future mailbox replacement.**

n. Park staining: Shane to talk with Greg B. regarding bid acceptance and job execution.
- **a. Katie to approve color.**

o. Seal coating of basketball court and sidewalk: one bid received, Shane to obtain additional bid.

p. Review of balance sheet / income statement: Shane to follow up with Court to obtain.

q. Master "To Do" matrix: current.

r. General update:
- **a. Chris will obtain the community service officer phone number and ask for a regular drive thru of the neighborhood.**
- **b. A compilation of vendor phone numbers will be gathered.**
- **c. Shane to complete website hosting subscription: go-daddy**

Next board meeting: 9/15/09, 7:30pm. Place TBD