Sierra Association – Meeting Agenda 4/25/22-Meeting Minutes

Date: Tuesday April 12th 2022

Start: 6:30pm

Site: El Loro

Agenda:

1. Board Member introductions- As part of new board member introductions, we reviewed the board member vs management company responsibilities
2. Approve / Review Annual Meeting Minutes approved
3. Roles and Responsibilities – Board members / Management Company-reviewed and discussed as a group
4. Elect Treasurer-Cody and Secretary-Jenna
5. Fill architectural committee (1 position open)- Dan & John
6. Management Company Update- Mindy provided a management company update including current receivables, update on park garbage and mosquito squad, repairs needed/scheduled, an update on homeowner architectural and other requests that were approved
7. Talk about 2022 to-dos
    a. 2022 Picnic Option (future dedicated meeting)
        - ✓ Discussed July 14th date and holding that date (need to coordinate activities, food, portable bathroom, trash removal services, etc). Jenna will look into some vendor ideas for food and activities
        - ✓ Discussed holding picnic during national night out on August 2nd, or sometime in August and renaming event to Sierra Neighborhood Night Out
    b. Irrigation system- Kevin wants to take the lead on looking into smart controller but requires wifi. First going to start by looking at current setup/meter function and meet

with Ryan from irrigation contract (Beanick Irrigation??, Mindy will provide information). John expressed interest in assisting

c. Repair basketball hoop- Cody will look into cracked backboard and if it priority or not
d. Stain playground structure, benches, and garbage structure- stain every few years. Dan is meeting with Greg (handy man) at the park on Monday @ 6pm to discuss needs. John showed interest in joining for park inspection.
e. Trim trees at the park, fill in dirt settlement by swing set, and add mulch- also, seal coat sidewalk-discussed mulch being the priority
f. Replace/Refresh "No Dogs" sign at the park-discuss refreshing sign. Discussed other park priorities before signage replacement
g. Refresh monument – paint door / clean-tabled
h. Get declaration amendment out the door- all documents are pending with lawyer for review.
i. Start neighborhood governing document review (future dedicated meeting)-start reviewing docs this year to update/modify governing documents, budget for implementation/lawyer review of changes next year
j. Decide on long-term (or short-term) plan for the park (future dedicated meeting)-tabled

8. Do we want sub-committees for some of the larger to-do items (picnic, docs, park, etc)?-discussed whole group making decisions instead of subcommittees
9. Decide on cadence of meetings going forward-frequent meetings at first to establish group dynamic, understand roles and responsibilities; then less frequent. Continue with emails and group texts.
10. Miscellaneous discussions:
    a. Mindy will drive through the neighborhood on average 1-2x/week. Increase if needed

b. Mindy will look at inquiring another quote for tree removal service for diseased tree

c. Contract for Park/Land Use- grad party on June 11th. Jenna will write up an agreement for board review

d. Trash removal next winter- discuss keeping bins

e. Bank statements will go to Cody

f. Discussed increasing communication via newsletter or other media sources/email

g. Phone numbers exchanged

11. Next Meeting: to be determined. Start will identified areas above for follow up.