Sierra

Association, Inc.

P.O. Box 4, Waconia, MN 55387 board@sierraassociation.org

Minutes from bi-monthly meeting held Tuesday, November 9, 2010.

A. Board members and management present: Blane, Shane, Leroy and Barton.
B. Agenda considered and approved.
1. Architectural committee - Update, no new projects since September meeting.
a. Committee contact info submitted to board's address book.
2. Work done on Fountain Lane, near Sierra Parkway, Court to determine nature of work.
3. Erosion at retention pond by Silver Street - residents are happy with fix.
4. Erosion at retention pond on SW outlet to be completed in 2011, Blane to follow up.
5. Ditch at 284 turn lane fixed
6. Park equipment tagged with graffiti – Katie to talk with Greg Bagley about removal in Spring 2011.
7. Association management contract renewal approved and signed by board.
8. Email account current.
9. Balance sheet and income statement reviewed - sufficient for known expenses.
a. Water bill pending – large expense as city has only billed a nominal amount year to date.
b. Delinquent accounts turned over to collection agency.
10. Board address book: still need contact info for insurance agents, bankers and tax preparers.
11. Sierra insurance policies / coverage summary –
a. Court to provide Shane with all policies, details and terms.
b. Policies will be reviewed, evaluated, and possibly put out for bids.
c. These term/renewal dates are to be added to the "to do" matrix for monitoring.
12. Lawn care bids discussed.
a. Board decided to stay with Beniek.
b. Blane submitted a complete map and list of tasks and requirements for association lawn care for purposes of soliciting bids from providers.
13. Snow care contractor bids discussed.
a. Blane to do map and list of tasks and requirements for the snow removal contract.
b. Snow contract signed just after meeting for 2-year term.
14. Website update.
a. Problem – most people are not aware of it and those that are find it of little value.
b. Solution – increase awareness in mailings, add forum to allow users access to adding content. Users can be anyone that completes registration requirements (user name, password, valid email) and submits appropriate content that is accepted by the moderator selected by board.
c. Barton to research Go Daddy and others for discussion by December 1, 2010.

15. Other items not on agenda:
    a. Wood posts in neighborhood (stop signs, mail boxes, etc) chewed up by grass trimmers.
        i. Install barrier before spring.
        ii. Blane has researched a good method but needs specifics on material.
        iii. Leroy to create suggested plan of action to add barrier.

C. Next board meeting: Tuesday, January 11, 2011, 8PM, location TBD.