Sierra

Association, Inc.

P.O. Box 4, Waconia, MN 55387 board@sierraassociation.org

Minutes from bi-monthly meeting held Monday, January 10, 2011.

A. Board members and management present: Blane, Shane, Katie, Court and Barton.
B. Agenda considered and approved.

1. Annual dues invoice
   - Letter mail dates schedule same as last year
   - Payment / late fee schedule same as last year
   - Court to check on collections
   - Discussed late payment policy
2. Park sign – resume work on the wording and sourcing of sign (Shane and LeRoy)
3. Stripes on basketball court at park (Shane)
4. Mail box inventory – confirmed approximately 6 in stock
5. Blane completed the standardized task list of snow removal contract
6. Court to send Shane all insurance policies; Court will get 2 bids on policies
7. Retention pond near LeRoys house - City to fix in the spring, Blane to follow up
8. Architectural committee: no new projects since last meeting
9. Drain tile near LeRoys – fixed
10. Lawn contract with Beniek - 2 year term executed
11. Balance sheet and income statement reviewed - sufficient for known expenses.
    - Summer 2011 - stain playground equipment: Court to review cost from previous years
    - Consider adding mulch to play area
12. Trailer / vehicle letters
13. Letter Sierra resident refusing to move trailer. Blane and Shane to draft response that declarations must be followed by all Sierra residents
14. Website: going forward with forum
    - Barton to check with JD on language of Sierra website
    - Barton to check with Go Daddy to see if host plan is ready
    - Barton to send out details of forum operations
    - Update by February 14, 2011, prepare for Annual meeting
15. Next board meeting: Tuesday, March 22, 2011, 8PM, location TBD.